



Minutes of the IQAC Committee Meeting

Internal Quality Assurance Cell (IQAC)
D. B. S. (P.G.) College



Date: 19/09/25 **Time:** 11:15

Venue: IQAC Room, D. B. S. (P.G.) College

1. Opening Remarks by the Chairperson

The meeting commenced with the permission of the Chair. The Chairperson welcomed all members of the IQAC Committee and presented a brief overview of the agenda items scheduled for deliberation.

2. Confirmation of the Minutes of the Previous Meeting

The minutes of the previous meeting were read aloud and subsequently confirmed by the Committee. The Committee recalled that, in the previous meeting, detailed syllabus planning and the academic work schedule had been finalized to ensure a systematic and effective teaching–learning process. It was resolved that:

- A structured and comprehensive academic timetable would be implemented to facilitate timely and effective curriculum delivery.
- All faculty members would prepare subject-wise lectures in a planned manner and upload them on YouTube to enhance student accessibility and learning support.

The Committee reviewed the progress on the above resolutions and noted satisfactory compliance with the earlier decisions.

3. Agenda Item: Promotion of Faculty Members

The primary agenda of the meeting was to deliberate on the promotion of eligible faculty members. The Committee held a detailed discussion on the provisions of the Career Advancement Scheme (CAS) and the promotion process for teachers in accordance with applicable government norms and regulations.

After due deliberation, the Committee recorded the following decisions:

- **Four (04)** faculty members are to be promoted from **Level 10 to Level 11**.
- **Two (02)** faculty members are to be promoted from **Level 13 to Level 14A**.

Further, the Committee discussed the required eligibility conditions and procedural requirements, including documentation, performance appraisal reports, API scores, and other prescribed formalities, as per the relevant guidelines.

4. Resolution

It was unanimously resolved that:

- The prescribed procedure for promotions shall be followed strictly and in full compliance with the applicable rules.
- The relevant documents and application forms of the concerned faculty members shall be scrutinized carefully.

- Upon verification and completion of required formalities, the promotion proposals shall be forwarded to the competent government authority at the earliest for further necessary action and approval.

5. Conclusion

There being no other matter to discuss, the meeting concluded with a vote of thanks to the Chair.

Signatures

IQAC Coordinator: _____

Prof. K.K. Srivastava

Principal/Chairperson: _____

Prof. Anil Kumar

Date: 19/09/25

List of attendees :

1. Prof. Anil Kumar Mishra
2. Prof. K.K. Srivastava *KKK*
3. Prof. Sandeep Shukla *SS*
4. Prof. Vivek Pandey *VP*
5. Prof. Indrani Dubey
6. Dr. Deepali Dwivedi *DD*
7. Dr. Tamanna Begam *T.B.*
8. Dr. Anita Nigam *AN*
9. Dr. Shikha Saxena
10. Dr. Rekha Rani *RR*
11. Dr. Upendra *U*
12. Dr. Abhisek Jauhari
13. Dr. Sandeep Pal *SP*
14. Dr. Swadesh Gupta *SG*
15. Dr. Soumya Deep *SD*
16. Dr. Anurag Misra *AM*
17. Dr. Anupam Dubey *AD*
18. Dr. Sudheer Verma *SV*
19. Dr. Rajneesh kumar *RK*
20. Dr. Shiv Narayana Singh
21. Dr. Manju Bhaskar