



Minutes of the IQAC Committee Meeting

Internal Quality Assurance Cell (IQAC)
D. B. S. (P.G.) College



Date: 10/11/2025 **Time:** 12:00

Venue: IQAC Room, D. B. S. (P.G.) College

1. Opening Remarks by the Chairperson

The IQAC meeting was held in the first week of the month under the chairmanship of the Principal. The Principal welcomed all members and shared the agenda for discussion.

2. Confirmation of the Minutes of the Previous Meeting

The minutes of the previous meeting were read out to the members. After discussion, the committee approved and confirmed them.

It was also noted that, as decided earlier, the promotion documents of the identified faculty members were to be checked carefully and processed as per the prescribed rules.

3. Agenda Item: Promotion of Faculty Members

The committee reviewed the progress of the promotion cases discussed in the previous meeting.

- The documents of **five faculty members** (promotion from **Level 10 to Level 11**) were checked thoroughly and finalized.
- A formal meeting was conducted to approve and recommend their promotions as per the applicable guidelines.

For the **remaining one faculty members** (promotion from **Level 13A to Level 14**)

- Some mistakes and incomplete information were found in their submitted forms.
- Their applications were returned to the concerned teachers for correction and early resubmission.
- The committee decided that once the corrected documents are received, they will be rechecked immediately to avoid delay

4. Discussion on Preparation for National Ranking (NIRF) It was unanimously resolved that:

The committee discussed the college's preparation for the **National Institutional Ranking Framework (NIRF)**. The members talked about the key requirements such as documentation, academic data, infrastructure details, research output, student support services, and other quality-related parameters.

After detailed discussion, the committee agreed that:

- All work and documentation related to NIRF will be completed on **priority basis**.
- **Department-wise duties** will be assigned for smooth and timely preparation.
- Required data collection, record keeping, and compliance with norms will be ensured at the earliest.

- Everyone must work together to complete the process on time and improve the college's national academic standing

5. Conclusion

As there was no other item to discuss, the meeting ended with a vote of thanks to the Chair.

Signatures

IQAC Coordinator: _____

Prof. K.K. Srivastava

K.K.S.
Coordinator
IQAC
D.B.S. College, Kanpur

Principal/Chairperson: _____

Prof. Anil Kumar

Anil

Date: 10/11/2025

List of attendees :

1. Prof. Anil Kumar Mishra
2. Prof. K.K. Srivastava *K.K.S.*
3. Prof. Sandeep Shukla *S.S.*
4. Prof. Vivek Pandey *V.P.*
5. Prof. Indrani Dubey
6. Dr. Deepali Dwivedi *Deepali Dwivedi*
7. Dr. Tamanna Begam *T.B.*
8. Dr. Anita Nigam *Anita Nigam*
9. Dr. Shikha Saxena
10. Dr. Rekha Rani *Rekha Rani*
11. Dr. Upendra *Upendra*
12. Dr. Abhisek Jauhari *JOHRI*
13. Dr. Sandeep Pak *S.P.*
14. Dr. Swadesh Gupta *Swadesh Gupta*
15. Dr. Soumya Deep *Soumya Deep*
16. Dr. Anurag Misra *Anurag Misra*
17. Dr. Anupam Dubey *Anupam Dubey*
18. Dr. Sudheer Verma *Sudheer Verma*
19. Dr. Rajneesh kumar *Rajneesh*
20. Dr. Shiv Narayana Singh
21. Dr. Manju Bhaskar



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F824+jw5, N ब्लॉक, गोविंद नगर, कानपुर, उत्तर प्रदेश 208006,
भारत

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