



# Minutes of the IQAC Committee Meeting



Internal Quality Assurance Cell (IQAC)  
D. B. S. (P.G.) College

**Date:** 09-04-2025. **Time:** 12:30

**Venue:** IQAC Room, D. B. S. (P.G.) College

## 1. Opening Remarks by the Chairperson

The meeting of the Internal Quality Assurance Cell (IQAC) was convened under the Chairmanship of Prof. Anil Kumar Mishra. The Chairperson welcomed all members and outlined the objectives of the meeting, with particular emphasis on quality enhancement initiatives and NAAC-related preparations for the academic session 2025–2026.

## 2. Confirmation of the Minutes of the Previous Meeting

The minutes of the previous IQAC meeting were presented before the members. After due discussion, the committee unanimously approved and confirmed the minutes.

## 3. Agenda Items Discussed

### a) Submission of NAAC-Related Data

The committee discussed the collection and submission of NAAC-related data from all departments in the prescribed format within the stipulated timeline.

### b) Strengthening of Infrastructure

Members deliberated on the need to enhance infrastructure to improve teaching-learning facilities, ICT resources, laboratories, library services, and overall academic support systems.

### c) Internal Academic Audit

The committee discussed conducting an Internal Academic Audit to assess departmental performance, teaching-learning practices, curriculum delivery, evaluation methods, and academic outcomes.

## 4. Resolutions

After detailed deliberations, the following resolutions were unanimously adopted:

- All departments shall compile and submit the required NAAC data in the prescribed format within 15 days.
- The IQAC Coordinator will review the submissions and monitor progress regularly to ensure timely completion.
- Priority areas such as classrooms, laboratories, ICT facilities, library resources, and student support services will be identified department-wise for improvement.
- Necessary proposals will be prepared and forwarded to the management for approval and implementation.
- IQAC will design a structured framework and schedule for the Internal Academic Audit.
- The audit plan will be finalized in consultation with the Heads of Departments to ensure effective execution.

## 5. Conclusion

There being no other item on the agenda, the meeting concluded at 1:00 PM with a vote of thanks to the Chair.

### Signatures

IQAC Coordinator: \_\_\_\_\_

(Prof. K. K. Srivastava)

*K.K.S.*  
Coordinator  
IQAC  
D.B.S. College, Kanpur

Principal/Chairperson: \_\_\_\_\_

(Prof. Anil Kumar Mishra)

*AKM*

Date: 9/4/25

### List of Attendees :

1. Prof. Anil Kumar Mishra
2. Prof. K. K. Srivastava *K.K.S.*
3. Prof. Sandeep Shukla *S.S.*
4. Prof. Vivek Pandey *V.P.*
5. Prof. Indrani Dubey
6. Dr. Deepali Dwivedi *D.D.*
7. Dr. Tamanna Begam *T.B.*
8. Dr. Anita Nigam *Anita Nigam*
9. Dr. Shikha Saxena
10. Dr. Rekha Rani *Rekha Rani*
11. Dr. Upendra *Upendra*
12. Dr. Abhisek Jauhari *JOHRI*
13. Dr. Sandeep Pal *S.P.*
14. Dr. Swadesh Gupta *S.G.*
15. Dr. Soumya Deep *Soumya Deep*
16. Dr. Anurag Misra *Anurag Misra*
17. Dr. Anupam Dubey *Anupam Dubey*
18. Dr. Sudheer Verma *Sudheer Verma*
19. Dr. Rajneesh Kumar *Rajneesh Kumar*
20. Dr. Shiv Narayana Singh
21. Dr. Manju Bhaskar